

**DELHI DEVELOPMENT AUTHORITY  
QUTAB GOLF COURSE  
PRESS ENCLAVE ROAD, NEW DELHI – 110017**

**F1 (27)/QGC/DDA/2019-20/1366**

**Dated: 15/10/2019**

**ONLINE NOTICE INVITING QUOTATION NO.06**

Online quotations are invited from professional agencies having an experience of having executed at-least two similar types of works, mentioned herein below. The quotation shall be submitted on or before **23.10.2019** upto 3.00 P. M. and same shall be opened on **24.10.2019** at 3.30 P. M. The financial bid shall be opened on \_\_\_\_\_ at 12.30 P. M.

The intending bidder must have valid digital signature to submit the bid.

The Earnest Money of Rs. 5,000/- and (Earnest Money to be deposited through separate transaction) shall be deposited through RTGS/NEFT in the account of “CAU Sports DDA” having account No. **0167104000254427** with “IDBI Bank, Friends Colony, New Delhi-110065, (IFSC: **IBKL0000167**). Any quotation which is not accompanied by the earnest money in the prescribed manner shall be rejected summarily and not accounted for at all. The bidder will use one UTR for one work only. In the case, it is found he was used one UTR No. for different quotation/tender, the quotation submitted by him will be rejected and he will be debarred from DDA for future. The DDO concerned will get quotation cost/earnest money verified from Sr. A. O./CAU (Sports), Squash and Badminton Stadium, based on the unique transaction reference number against each RTGS/NEFT payment before the quotation are opened.

**Reserve Price: Rs. 4,700/- (Rs. Four Thousand Seven Hundred Only)**

**Name of Work:- M/o Qutab Golf Course.**

**SH: - Running of Caddie Canteen on License Fee Basis at Qutab Golf Course.**

S. No.	Description of Items	Period
1.	Running of Caddie Canteen on Monthly License Fee Basis at Qutab Golf Course.	12 months

**List of the following documents are required with quotation:-**

1. Scanned copy of Earnest Money shall be deposited separately through RTGS/NEFT.
2. Scanned copy of proof of registration in Contractors Registration Board (CRB) of DDA.
3. Scanned copy of PAN Card, GST registration.
4. Scanned copy of experience in running of food services.

**Terms and Conditions attached**

**Assistant Engineer (Civil)**

**Copy to:-**

1. Commissioner, (Sports) for information please.
2. Commissioner (Systems), DDA through email [ddatender@dda.org.in](mailto:ddatender@dda.org.in)
3. Secretaries of all Sports Complexes – with request to place it on notice board.
4. Secretary/DDA Contractor's Welfare Association, E-18, Vikas Kutir, New Delhi – 02.
5. Secretary/DDA Builders Association, Vikas Kutir, New Delhi – 02.
6. Gen. Secretary, Delhi Contractor's Welfare Association (Regd.), 306 Masjid Moth, N.D.S.E-Part – II, N.D. 49
7. AAO, QGC
8. R. E. (Civil), QGC
9. Notice Board, QGC

**Assistant Engineer (Civil)**

## **Terms and Conditions:-**

1. The work shall be carried out as per specification & satisfaction of Secretary/QGC and R.E. (Civil)/QGC.
2. The duration of contract shall be 12 months from the date of receipt of the work order/agreement.
3. The quoted rate should not less than the Reserve price.
4. The area of the caddy canteen is 18.34 Sqm. (approx.). Outer wall to outer wall dimension is 6.55 mtr. x 2.80 mtr.
5. Quoted rate should be inclusive of all taxes/levies, including GST payable under respective statutes, DDA is not entertained any claim, whatsoever in this regard.
6. Debarred agency/or individual shall not be permitted to participate in the tendering process.
7. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
8. The validity of the quotation is 60 days from the date of opening of the quotation.
9. Further, if any agency submits a faulty or incomplete quotation for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete quotation again in the subsequent quotations and the Competent Authority finds that the default has been wilful, negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering.
10. Commissioner (Sports) reserves the right to accept or reject and bid/quotation without assigning any person.
11. **“Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/contractor for rectification. In case there is no improvement/rectification within 24 hours of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/contractor”.**

## **General terms and conditions for grant of license for running of cafeteria in the Caddie Canteen at DDA, Qutab Golf Course, Press Enclave Road, New Delhi – 110017**

1. The licensee shall have to pay to the licensor, the monthly license fee in advance by the 10<sup>th</sup> of each month. In addition water charges (1% of quoted license fee) and electricity charges will be regularly payable by the licensee as per reading of the electricity meter installed at the licensed premises or as per demand of the licensor based on average consumption in case meter is not installed. In the event of license fee, water and electricity charges not being paid by the licensee in time the licensee shall be liable to pay interest @ 18% per annum on the remaining amount unpaid. The interest shall be computable on fortnightly basis and default of a single day shall be treated as half month. In addition the licensee shall also be liable to be cancelled and security deposit shall stand fortified without any notice and on such cancellation of the licensee, the licensee shall quit immediately and the licensor shall be entitled to re-allot the premises.
2. Within 7 days from the date of acceptance of quotation, the licensee shall pay security deposit in the form of demand draft, FDR of any Nationalized Bank equivalent to 3 months license fee. Such security deposit shall be free of interest and will be refundable subject to fulfilment of all the terms and conditions to the complete satisfaction of DDA and payment of dues if any, by him.
3. The duration of license will be one year from the date of grant of license and the same shall be extendable maximum upto three years at the sole discretion of the DDA on such revised terms and conditions as may be agreed to between both the licensor and licensee.

4. The entire equipment, material etc for running a cafeteria in the Caddie Canteen shall be arranged by the licensee at his cost and expense and he shall be responsible for its maintenance and safe custody. The licensee will also be responsible for the proper cleaning, upkeep and maintenance of the cafeteria in the caddie canteen premises and other items provided by the golf course.
5. The licensee shall have to make his own arrangements at his own cost, to provide equipment/staff/manpower i.e. water coolers, helpers etc. and furniture required for running of cafeteria within the licensed premises.
6. The overall control and supervision and possession of the licensed premises shall remain vested within the licensor or the Secretary, DDA, Qutab Golf Course, Press Enclave Road or his authorized representative who shall have free access to inspect the aid premises in order to check its bona-fide use and maintenance etc.
7. The licensee shall not permit or cause to be permitted any unauthorized person to use the licensed premises or any part thereof.
8. The licensee shall pay all such taxes, fees etc. as may be required/levied by any authority.
9. The licensee shall maintain the premises including the kitchen, pantry, toilets etc, neat, clean and in hygienic condition and shall abide by the timings and other stipulations laid down by the management from time to time.
10. The licensee shall have no right title or interest in the licensed premises and legal possession of the cafeteria shall always continue to vest in the licensor. The licensee will quit the site peacefully after the expiry of the license or its earlier cancellation, if any.
11. That the dealing of the licensee, his employees with the members/visitors/guests and employee of the Qutab Golf Course shall be polite and courteous and he shall not indulge in any antisocial activities, which may cause harm to the interest of the Sports Complex or its employees.
12. That the licensee would be required to sign an inventory of the fittings and fixtures installed at the premises at the time of occupation and will be required to hand over the charge of the same without causing any damage at the time of vacating it.
13. That the licensee shall be responsible for all damages or loss of property due to the reasons for which he or his servants are directly responsible and shall be liable to make good to DDA loss or damage that may be sustained by the licensee except those due to normal wear and tear or such damage caused by storm/earth quake or any other natural calamities beyond his control. The decision of the licensor in regard to the extent and quantum of compensation, if any, to be paid to it shall be binding upon the licensee.
14. That the premises allotted shall not be used for residential purposes or for a purpose other than that for which it is allowed. That licensee shall not be permitted to utilize or to carry on any other trade alongwith the authorized business of the licensee during the period of the license.
15. That all or any amounts, fees, charges or other money payable by or due against the licensee shall, if not paid within the stipulated period be recoverable as arrears of land revenue.
16. In the event of the licensee committing minor breach of any of the terms and conditions or any rules or regulations made by Qutab Golf Course, a fine of Rs. 500/- (Rs. Five Hundred Only) can be imposed, while in case of major breach the license shall stand terminated and the security amount shall stand fortified to DDA. The licensor shall thereafter being entitled to re-enter the licensed premises and deal with it in any such manner as deemed fit.
17. That on completion of the period of contract or on prior determination thereof the licensee shall peacefully remove his materials from sites. If the licensee does not remove materials within a fortnight of the service of notice upon him, DDA shall remove the same at the cost of licensee from his security deposit, where after the materials shall stand fortified to Delhi Development Authority.
18. That the licensee shall not claim any amount on account of loss of profit or damages for earlier determination of the license.
19. That no liability against DDA shall be created in respect of any disputes that might arise between the licensee and his employees/workers and any other person in respect to the liabilities of the licensee.

20. That the licensee shall be responsible to take all the necessary steps/precautions to prevent any mis-happening/accident/loss of life in the caddie canteen premises. In case of any mis-happening/accident/loss of life occur owing to any negligence on the part of the licensee or his staff, the licensee shall be held responsible and liable for any or all the consequences/liability arising there from and the DDA management shall not be responsible for any mishap/accident/loss of life occurring in the caddie canteen premises.
21. That the licensee would be responsible to ensure that the provisions as paid down in the minimum wages Act and any other Act or rule as may be in force from time to time are strictly and properly adhered to and DDA will not be responsible for any such act or deed remaining unfulfilled on the part of the said licensee.
22. That the security deposit tendered by the licensee shall be released on furnishing a certificate from the competent authority that upto date dues/wages of the staff/labour, so engaged by the licensee have been cleared and no dispute/claim is pending on the said account in any court of law/forum. Further the licensee shall have to submit a clearance certificate from Commissioner (Sports) or any other officer so authorized by Commissioner (Sports) that no amount is outstanding against him or any account whatsoever before release of security deposit. No interest shall be payable on the amount of security deposit.
23. That the decision of Commissioner (Sports), DDA in regard to interpretation of the terms and conditions shall be final and binding and shall not be called in questions in any proceeding before any court or forum.
24. That the licensor shall not be responsible for the safety of men or any other material or articles belonging to the licensee and also not be liable for any damage or injury to the property of the licensee lying at any time, in or, upon or around the said premises from any cause whatsoever.
25. That on expiry of the period of the license or on earlier determination or revocation of the license under the terms and conditions here of any belongings of the licensee found on the premises shall be liable to be sold through public auction unless claimed within a fortnight of the expiry of the period of license or determination or revocation of the license as the case may be. The licensor shall be entitled to appropriate out of the proceeds of such sale, the amount due to the licensor from the licensee and also, after deducting cost of administration and auction/sale of those belongings, the balance, if any, shall be paid over to the licensee or his legal heirs, representative etc. as the case may be.
26. That if, the licensee allows credit, he will do so at his own risk and the licensor will take no obligation whatsoever in this regard and no request or claim from the licensee shall be entertained on this account.
27. That the premises shall be open to inspection by the representative and authorized staff of the licensor and also to execute any structural repair, additions or alterations at site, check water and sanitary conditions or do renovations which may be found necessary from time to time by the licensor and for the purpose, connected therewith and for the compliance of terms and conditions or any works relating to repair/additions/alterations or other damages that may be caused during the course or installation of any fitting, fixtures etc., or owing to the inspections of the premises.
28. That in case of breach of any conditions as referred to above, or in case any charges, tax or any other amount is not paid for any other reason, the Commissioner (Sports) shall have the right to terminate, cancel and/or revoke the license and cause the material to be removed from the complex without any compensation, whatsoever, besides recovery of the loss caused to DDA.
29. The licensee will be permitted to sell/serve snacks, soft drinks and beverages in the cafeteria. Sale of cigarettes and liquor within the Golf Course complex is strictly prohibited.
30. The rates of items will be displayed either on a board kept at a prominent place.

31. All the sale will be in cash payment basis, no credit sale shall be permitted. Any other credit sale effected by the licensee will be at his own risk and responsibility.
32. The quality of items served shall be good, wholesome and of best quality as approved by the Commissioner (Sports).
33. Tea, breakfast etc. to be available before the tee-off time which is as under:-
  - **Summer - 5.30 AM to 7.00 PM**
  - **Winter - 7.00 AM to 5.00 PM**
34. Items with rates to be served for breakfast (Samosa/Bread Pakora) and lunch (Puri, Sabji) to be approved by the Competent Authority.
35. Timings for providing lunch may be from 11.00 AM to 2.00 PM. Snacks like Bread Pakora and Samosa may be available throughout the day.
36. The licensee shall be required to serve items from the cafeteria and provide services within the cafeteria premises and administrative building only.
37. The licensee will ensure that all employees at cafeteria during their working hours shall wear uniform supplied by the licensee. No employee of cafeteria will be allowed to continue his duty without wearing uniform of approved pattern.
38. The employee at the cafeteria shall be physically fit and free from any communicable, contagious infection and any other disease. They will be medically examined every 6 months at licensee cost and will be given prophylactic treatment as required. Any employee found unfit will be replaced by the licensee immediately.
39. The licensee will adhere to safety precautions and avoid hazardous and unsafe working conditions and shall comply with the safety rules in force from time to time.
40. The word appearing herein “licensee” may be read as Intending Licensee”.

I have read and understood the above conditions and the same are acceptable to me/us.

**Signature of Quotationers/Applicant**